



Halton Strategic **PARTNERSHIP**

**APPENDIX 1**

**HALTON HEALTH PARTNERSHIP BOARD**

**MINUTES OF THE MEETING held on**

**17 September 2009**

**Present :** Fiona Johnstone (Chair)  
John Bentley  
Glenda Cave  
Melissa Critchley  
Dwayne Johnson  
Diane Lloyd  
Eugene Lavan  
Karen Tonge  
Jim Wilson

**Observer:** Keeley Harrison

**In Support:** Elaine Skelland

		<b>ACTION</b>
<b>1.</b>	<b>Apologies</b>  Stuart Baxter, Cllr McInerney, Eileen O'Meara, Jane Trevor, Ian Stewardson, Sue Wallace-Bonner, Dave Sweeney	
<b>2./3.</b>	<b>Minutes of the previous meeting/Matters Arising</b>  4. Petitions regarding saving the NHS - only one family undertaking this and it has been dealt with by Warrington and Halton Foundation Trust. It is not an issue to be discussed at this venue.  7. Fiona Johnstone reported that no commissioning report had been included on this agenda as the draft report from Tribal is to be finalised on Friday afternoon 18 September. A commissioning update will be given at the next meeting.  Fiona Johnstone reported that a significant piece of work is being undertaken to target vulnerable people over the winter period and to develop a health gain schedule.  9. Provisional dates for next year's meetings were distributed. Fiona Johnstone asked the group to diarise these dates. Diane Lloyd explained that four meetings have been planned where quarterly data will be available, one date has been reserved for a health summit and remaining date to be used for a review of the Partnership.  Elaine Skelland to capture actions onto action summary.	<b>ES</b>
<b>4.</b>	<b>Community Feedback:</b>  Karen Tonge reported upon the following:	



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	<ul style="list-style-type: none"> <li>▪ Meeting held with Laura Neilson and updates given on what is happening, training programme to be developed through PQASSO system.</li> <li>▪ Women's day at Norton Priory.</li> <li>▪ HVA - Laura Neilson and Debbie Dalby developing a guide for commissioning for the third sector.</li> <li>▪ A day to be agreed for the third sector to come together to discuss issues. This to be a bi-annual event and the first to take place on 28 January 2010.</li> </ul> <p>Fiona Johnstone thanked Karen Tonge for her report.</p>	
5,	<p><b>Health Summit:</b> Fiona Johnstone advised the group that a conclusion upon the Health Summit might not be reached as a number of key members of the group had sent apologies. She asked the group to consider what shape they felt the Health Summit should take. The proposed date for the summit is 14 January 2010. Jim Wilson felt a big element of the summit must be a review of the previous twelve months and proposed an invitation be sent to the Secretary of State. Eugene Lavan referred to a WCC launch that he had attended where the request had been made to refresh strategies by looking at particular scenario planning around the changing financial outlook for public services and how this might affect the ability to deliver. Melissa Critchley felt that it was important that the health summit did not become hijacked with discussions about public service cuts. She also asked that the summit should not focus upon young people. Diane Lloyd proposed the use of this meeting as a review and have a separate conference for the public. Glenda Cave referred to the presentation given by Warrington PCT at the last Board meeting and the use of school teachers and members of the general public to facilitate sessions. Karen Tonge referred to some difficulties experienced at the last joint (with St Helens) summit. John Bentley felt there is a need to have a thematic approach to enable the sharing of good practice.</p> <p>It was agreed that Fiona Johnstone and Diane Lloyd would work together on this and report back to the next meeting.</p>	<b>FJ/DL</b>
6.	<p><b>Scheme of Delegation:</b> The Section 75 Agreement from Knowsley had been distributed and Fiona Johnstone advised that mention had been made at an away day for something to enable the partnership to operate as a group within the scope of delegation. Fiona Johnstone asked the group if they felt it would be valuable to have something similar to this agreement. Fiona Johnstone referred to the discussion held on the authority of the partnership to make decisions. Eugene Lavan referred to discussions around where accountability lies and felt that Section 75 would make clear accountability. Dwayne Johnson felt that this was about the deliverability of the groups and asked if having this agreement would change anything. He further added that the group already had a written agreement in the Terms of Reference and that the LIT groups were aware of their accountability. It was felt there was possibly a need for Fiona Johnstone and Eugene Lavan to visit the LIT groups. Fiona Johnstone proposed awaiting feedback from the Tribal work at the next meeting and then some reflection on whether to include some of these outcomes into the Terms of Reference. Fiona Johnstone proposed the use of the spare meeting date in 2010 for presentations from the LIT groups.</p>	<b>FJ/EL</b>
7.	<p><b>Health Partnership Performance Group Feedback:</b> Jim Wilson reported that</p>	



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	<p>this is work in progress. He advised the group that two meetings had been held which had been well attended and that the group was very enthusiastic. A review of all the targets was undertaken at the first meeting. A great deal of time was spent at the second meeting looking at data against each of the targets and checking on the interventions. He felt that some help was needed and Keeley Harrison had been invited to this meeting as an observer. He reported good news in terms of obesity and work being undertaken to encourage the weighing of children yearly rather than just in reception and year 6. He advised the group that one of the performance managed WNF service level agreements is being investigated as there is possible duplication. This will be brought back to the group. In response to a query raised by Fiona Johnstone, Glenda Cave advised the group that with some of the interventions being introduced there would be an impact on the amber and red areas but it was unclear on the timescale. Jim Wilson reported that St Helens were performing better than Halton on the breast feeding target but was unsure why. Fiona Johnstone reminded the group that action plans had been requested some time ago. Jim Wilson felt that these need to be structured and there is a need to ask the leads for performance reports. Eugene Lavan felt there is a need to get stronger accountability from the project leads. Dwayne Johnson felt that alcohol and drugs were areas of concern and that there could be significant problems in changing the colour status on these areas. Jim Wilson referred to the difficulty of acquiring information due to hospital coding. Fiona Johnstone confirmed that the areas of alcohol, drugs and breastfeeding had arisen at the LSP meeting on Wednesday as issues.</p> <p><u>Finance</u>: Glenda Cave advised the group that the report circulated was the one which had been circulated at the last meeting. She agreed to request and circulate the more up to date report. She reported that Quarter 1 WNF monitoring visits were being undertaken and Quarter 2 visits would commence shortly. She confirmed that there were no issues around finance. Fiona Johnstone queried some of the unallocated funding and Glenda Cave advised that SLAs had been drawn up for teenage pregnancy and dementia. Work is ongoing to mainstream the Diet and Exercise, Reach for the Stars, Complementary Therapies and the Voluntary Sector Counselling Partnership activities, which are currently funded via WNF, into streams of the CSP which would release c.£140,000 of WNF funding for other priorities for 2010/11. Reference was made to the appointment of Collette Walsh to work upon the priorities for alcohol. Eugene Lavan felt that the money allocated to alcohol would not be spent and that contact needed to be made with those working upon service improvements given that the Strategic Development Directorate of the PCT is currently working up their investment plan for next year which would look at proposals of business cases and priority setting. Fiona Johnstone advised the group that the Commissioning Sub Group had been set up to gauge priorities. Eugene Lavan to discuss this with Dave Sweeney, chair of commissioning sub group.</p>	<p style="text-align: right;"><b>GC</b></p> <p style="text-align: right;"><b>EL</b></p>
<p><b>8.</b></p>	<p><b>CAA</b>: Fiona Johnstone reported that at the CAA meeting on Wednesday 16 September a presentation was given by Peter Forrester, one of the leads for the Audit Commission, giving headlines on what the key findings would be of the rolling programme review. In June a number of areas were red flagged but this has now been reduced to three: health inequalities, teenage pregnancy and skills and post16 education and worklessness. A meeting was held after the LSP when more feedback was given which included some positive statements but also the message that, although there are some improvements in health inequalities, these are not happening fast enough. Fiona Johnstone</p>	



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	<p>felt that although no argument could be made against the red flags there was perhaps a lack of recognition for the potential for improvement. She reported upon the plans in progress for rapid improvement which will be rolled out on 1 October as a response to the NST visit. Peter Forrester advised that they are looking for data coming through and Fiona Johnstone has undertaken to obtain QOF data from last year to this year and reference to be made to the improvements in cancer data. Additional information to be submitted by 25 September. A draft report will be circulated on 19 October with a further opportunity to comment and to ask for a review. Final information date is 10 December and a 'one place' web site established. She emphasised the need to be prepared with suitable messages for red flagged areas once the report is published with clear expectations of delivery. Reassurance needs to be given that things are happening for the local population. Diane Lloyd emphasised the need to have all action plans in place for next year. Eugene Lavan felt that the plans should demonstrate that what is being put in place will have the correct impact. It was agreed that the group need to recognise that this will reflect upon them and will also have an impact upon the Council.</p>	
<b>9.</b>	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>▪ Jim Wilson informed the group that an appointment had been made to the CEO post of the PCT - Andrew Burgess from Warrington PCT.</li> <li>▪ Diane Lloyd reported that there may be a need to change the meeting date for May next year - elections.</li> <li>▪ Karen Tonge advised the group of the production of the 'Health Times'.</li> </ul>	
<b>10.</b>	<p><b>Date and time of next meeting: 10 am 17 September Conference Room 2 Municipal Building</b></p>	

### Action Summary – previous meetings

Reference	On Whom	Action	Status / Update
17/09/09 1	Elaine Skelland	Action summary to be completed	Immediate
17/09/09 2	Fiona Johnstone/Diane Lloyd	Discussions on Health Summit	
17/09/09 3	Fiona Johnstone/Eugene Lavan	To visit LIT groups	
17/09/09 4	Glenda Cave	To circulate updated finance report & amended Q1 performance report	
17/09/09 5	Eugene Lavan	To discuss priorities with Dave Sweeney	